



Punjab Blood Transfusion
Authority

OFFICE OF THE SECRETARY
PUNJAB BLOOD TRANSFUSION AUTHORITY
Inside Mental Hospital, Jail Road, Lahore



Government of the Punjab
Health Department

APPLICATION FOR RENEWAL OF BLOOD BANK LICENSE
FOR THE YEAR 2021

Name of Blood Establishment:	
Complete Postal Address	
Issue Date of Last License	
Expiry Date of Last License	
License Number	
Name of Responsible Person (Doctor or Pathologist)	
Contact No. (Responsible Person)	Mobile No. _____ Email _____
Contact No. of Administrator/ Medical Superintendent)	Mobile No. _____ Email _____
National Bank Challan No. & Date	
Improvements/ Additions made (Jan. 2020 – Dec. 2020)	(Equipment) _____
	(Staff) _____
	(Procedure/ Process) _____
Improvement Plan for the year 2021 (if any)	_____
Complaints & Suggestions regarding PBTA	_____

ADMINISTRATOR

Name _____

Signature _____

Stamp _____

RESPONSIBLE PERSON

Name _____

Signature _____

Stamp _____



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CIRCULAR

FOR ALL LICENSED BLOOD BANKS

Punjab Blood Transfusion Authority is starting renewal of all issued licenses. PBTA will perform renewal visits to blood banks in November & December, 2020.

PBTA will **NOT RENEW** any blood license with following shortcomings (According to section 18 of Punjab Blood Transfusion Safety Act 2016).

1. *Insufficient or inappropriate areas.*
2. *Inadequate staff or engagement of non qualified/ untrained staff.*
3. *Inappropriate equipment.*
4. *Non observance of SOPs.*
5. *Use of substandard or expired consumables/ disposables/ solution or water.*
6. *Improper transportation of blood/ blood components or blood samples.*
7. *Improper maintenance of record.*

All licensed blood banks are directed to submit application for renewal of license by post on the attached proforma along with bank challan of Rs. 1000/- as yearly renewal fee. The yearly report for 01.01.2020 to 31.12.2020 of your blood bank on the prescribed proforma (downloadable from pbta.punjab.gov.pk) must reach in this office not later than 15.01.2021.

PBTA intends to renew licenses of all qualifying blood banks before 20th January, 2021. **(Renewed License will not be issued without yearly report)** The renewal applications must reach to this office before 15.11.2020. For any information please contact [042-99205492](tel:042-99205492).

SECRETARY
PUNJAB BLOOD TRANSFUSION
AUTHORITY
LAHORE

Please attach with application.

1. Application will submit through Administrator / Medical Superintendent.
2. Data Collection Form filled.
3. A copy of last valid license.
4. Bank Challan (Original)
5. Two Fresh Photo of responsible person 1.5 X 1.5 Inch. (Please attach carefully not using stapler or paste).
6. If any change of responsible person. (Revised registration form & PMDC registration copy).